

Clenchwarton Parish Council

Minutes of a meeting held 4th July 2019

There were 27 members of the public present

Present: Cllrs Bearshaw, Lucas, Winter, T Moore, R Moore, Stannard, Collison, Pell and Moate

1. To receive apologies for absence. Apologies were received from Cllrs Sweitonowski, Edwards, Whitby and County Councillor Kemp.
2. To receive declarations of interest in items on the agenda and any application for dispensation. There were none.
3. To approve the minutes of the Parish Council meeting held 6th June 2019 as a true record. The minutes were signed as a true record.
4. Open forum: fifteen minutes during which time residents may speak. A member of the football committee read out a statement from the club regarding their recent meeting and the committee decision to withdraw from the proposed new community centre plans as they needed to supply new facilities for the club as soon as possible. The chairman stated it would be discussed under item 13. A resident reported black bags that had not been collected from the Hall Road car park.
5. To receive reports from County and Borough Councillors. In their absence the clerk read out both reports.
6. Finance: a) to approve the monthly payments, reports circulated by the RFO. Monthly payments of £3,341.58 were agreed. Two payments for NALC were also agreed, Training invoice for £390 +vat and subs of £373.42 +vat. The RFO reported on ESPO, it was resolved to go ahead. b) To consider a donation to Scotty's little soldiers, email circulated. It was resolved to donate £50.00. c) The finance committee request full council resolve to purchase 10 x new signs to replace damaged signs around the village. It was resolved to purchase the new signs. d) The finance committee requested that full council resolve that the de minimus amount which can be spent before competitive tendering needs to take place should be reduced to £1000 in the Financial Regulations rather than the figure of £3000 deemed appropriate in the internal auditor's report. It was resolved to reduce it to £1000.
7. Clerks report: An email from John Hardy 'Dementia Friendly King's Lynn' committee had been circulated. It was resolved to pay the hall fees to allow the dementia group to do a two hour dementia awareness training session for anyone to attend. She reported on an email received regarding the need for defibrillators in the community. It was resolved to write and request a meeting to discuss the life- saving equipment. The clerk had received numerous complaints regarding the dumping of waste on land either side of the main road and in Clockcase Lane. She advised that the Environment Agency, Borough Council and Norfolk County Council were all investigating the issue. She had received a Rural Crime Newsletter, circulated to all Councillors. She would request a meeting.

A resident had reported holes in the south end car park, it was resolved to get quotes for the work. The Rangers would fill the holes in the car park along Hall Road.

8. To resolve on contacting Royal Mail requesting reinstatement of the post box. Cllr Edwards. The clerk reported that residents were requesting a post box to use rather than having to go into the local shop to post letters. It was explained that the Royal Mail would not put a box on private property. It was resolved the clerk would write and request another box be placed in the parish nearer the village centre.
9. To resolve on election of members to an allotment committee. Cllrs T Moore, Winter and Bearshaw were elected.
10. To resolve on Allotment committee terms of reference, circulated. Agreed
11. To consider a new notice board for Jubilee Bank Road and resolve appropriately, request from Parish Assembly. IT was agreed that all the notice boards needed repairing. Cllr R Moore would speak with the college to see if they could make them. It was agreed to discuss it further at a finance meeting.
12. To consider a dog waste bin for Wildfields Road and resolve appropriately, request from Parish Assembly. It was explained that the cost of emptying bins was a big expense . The litter bins could also be used for dog waste. It was resolved to see if we could get the Rangers to move the dog waste bin which stands beside a litter bin opposite the school to a site in Wildfields Road.
13. To consider a review of the Community Centre project and resolve appropriately. Cllr Lucas The chairman requested item 16 be discussed before item 13. Mr Tordoff was allowed to speak regarding the footballers need to get on with building better facilities as the existing pavilion is not fit for purpose and there were issues regarding the electrics. It was resolved to close the pavilion until the recent building survey had been looked at by new Cllrs. Cllrs Bearshaw, T Moore and Winter would meet at the pavilion the following day at 5pm to investigate any health and safety issues. Cllr Pell had repaired the light pull cord in the outside toilet before the fun day. It was resolved to have an electrical check done before it is re opened. Cllr Lucas would give the clerk the name of a local electrician who could do the work. It was also resolved to fit a fire alarm. It was resolved that a meeting would take place and there would be a review led by Cllr Moate. The review would be completed within six months.
14. To report and resolve on any Health and Safety issues. The ROSPA report had been circulated. It was resolved to discuss and resolve on any action at the finance meeting 25th July. Cllr Pell reported that the gate posts at the south end of the car park needed replacing. Resolved Cllrs Pell and Bearshaw would investigate and let the clerk know what is required to be ordered. New posts would be purchased for the gate and the gate would be reversed. Cllr Lucas reported a branch overhanging one of the swings. Clerk would inform the groundsman.
15. Planning: to consider and comment on planning applications received and circulated 19/00989/F proposed dwelling and retention of part of existing bungalow as annexe at Meadow View, Black Horse Road. Support if neighbours happy. 19/01105/F 32 Coronation Road, alterations, porch and extension to rear of bungalow plus detached garage. Support if neighbours happy. 19/01073/F Oak House, 42 Station Road, variation of condition 1 of planning permission 17/00399/F to amend approved plans. Support if it does not affect a public right of way.

16. To receive updates from committees: Community Centre Committee. Cllrs reported on the Fun Day which raised £1082.00 plus a donation due from the landlord of The Victory PH. Cllr Pell reported there will be a debriefing meeting to discuss the fun day on the 16th July at 7pm. Cllr Winter will send an invite to all local groups inviting them to meetings.

17. To receive updates from outside bodies: Memorial Hall, Cllr Winter. Cllr Winter reported that the committee were considering installing new toilets. One of the emergency doors needed to be replaced. They had discussed using the storeroom as an office for the clerk which it was originally intended for.

18. To receive items for the next agenda 1st August. There were none. Cllr T Moore stated that a resident had complained that the church yard was looking untidy. The clerk explained that the grass is cut every two weeks. A Cllr said he would strim around the graves. The Chairman explained that the Council would not be held responsible if any damage was caused as he would be acting in a private capacity and not as a member of the council.

It was resolved to hold a Personnel meeting on the 24th July at 7pm.

Meeting closed at 9.20pm