

Minutes of the Annual Parish Council Meeting

3rd May 2018

Present: Cllrs James, Swietonowski, Mace, Winter, Howlett, Hunter, Smith, Impey, Mallett and Pell.

Members of the public: 25

1. Election of Chairperson. Cllr James was returned to the chair
2. To accept apologies for absence. Cllrs Gipp and Tordoff and Borough Councillor Whitby
3. To receive any declarations of interest in items on the agenda and any application for dispensation. None
4. Election of Vice Chairperson. Cllr Swietonowski was returned as Vice Chair
5. To receive minutes of the meeting held April 5th as a true record. Minutes were agreed
6. To receive reports from County and Borough Councillors. Cllr Whitby's report had been circulated to Councillors. County Councillor Kemp reported on the proposed gas fired power station and on the health service. She requested the Council look at a dead tree in the church yard by no 12 Church Road and one at 76 Ferry Road. She requested that if anyone had knowledge of the 505 buses not arriving she wished to know about it.
7. Representatives from AWA will attend to discuss the Clock case Lane sewage plant. The Chairman welcomed four gentlemen to the meeting and opened the meeting up for questions and answers. A resident expressed concern regarding the early morning and late night HGV vehicles using Clock case Lane. AWA representative said that there should be no lorry movements between 11pm and 5am. It was stated that lorries were accessing the plant as early as 4.30am and very late at night. AWA reps stated they would like the registration numbers of any lorries between 11pm and 5am. Residents complained about the state of the roads which were regularly being repaired by Highways with no financial help from AWA. The vehicles were very noisy as there are many potholes. A resident stated that he was originally told that there would only be six tankers per day. AWA stated that there were 44 average movements per day, residents felt it was considerably more than that. Cllr Kemp stated that AWA should take responsibility for the road. It was agreed that Clock case Lane was becoming more dangerous and there was also no footpath. AWA stated there is not at this time any plans for a new road. A resident stated that lorries were not sheeted down AWA would look into that. They stated that plans were in place for a new pipeline from Tesco's site at Kings Lynn. A resident also complained about the amount of light from the plant causing light pollution, this would be investigated by AWA. It was agreed to write to the trust who owned the land to see if there is a possibility of land being made available for a new road, agreed. The chairman thanked the representatives from AWA for attending.
8. Open Forum: fifteen minutes during which time residents may speak. A resident requested the SAM2 in Hall Road due to speeding motorists. Agreed to place the SAM2 in Hall Road next. A resident queried the placing of signs stating dogs should be kept on leads and cleaned up after in the field, he stated there is no dog fouling on the sports field this was strongly disagreed with by another resident. Another resident stated that all dogs should be kept on leads. It was stated that there had always been signs and these were new ones to replace the old ones. Two more new signs had been erected one at each end of the churchyard as dogs loose and fouling on graves had been reported.

A resident of Marsh Road Terrington St Clement wished to have a bus shelter moved and reported speeding traffic. Agreed to write to TSC Parish Council on the gentleman's behalf as the bus shelter is in their parish.

9. Clerks report: Clerk reported that four more bins had arrived. It was agreed to place one in Hall Road in the Clapper Lane area, one between the Chapel and the Victory PH, one on the corner of Station Road and Wynnes Lane and one by the Anchor. The clerk reported that Norfolk County Council had been in touch regarding streetlighting for the new Fosters development of 40 properties. It was Councils opinion that street lighting would be needed on the site however the Parish Council agreed they were not prepared to take any responsibility for erecting or maintaining any lighting. It was felt the developer should be totally responsible for any lighting on their site. The clerk had received the EIA from the power company regarding the proposed new gas fired power station on the Willows site. She felt it was lacking in information in parts and there were several assessments still awaited. She felt there ought to be a public inquiry as the cumulative impact of existing industry on the Willows site and other areas within ten mile radius of the WASH had not been taken into account. Observations are to be in by 10th June. She would put some observations together and circulate to all Cllrs before submitting them. Agreed. The clerk reported that another email had been received requesting the P/C take responsibility for street lighting on the new Fosters development. It was resolved that even though it was considered street lighting should be erected the Council felt it should be the responsibility of the developer and the Parish Council would not take on any responsibility.
10. Election of members to the Finance committee. It was agreed committee members would go back on block and to increase the numbers of Cllrs to 6 to include Cllr Howlett.
11. Election of members to the Personnel committee. Returned on block.
12. Election of members to the CCP working party committee. Member were increased to 8 to include Cllrs Mallett and Howlett.
13. Election of representatives to outside bodies: Memorial Hall. Cllr Howlett was elected.
14. To report on the Annual Governance Statement: The RFO read out the AGS which was agreed and signed
15. Finance a) to approve the monthly payments, finance reports and invoices circulated by the RFO. Agreed total monthly payments of £4,344.27 and transfer of £5500. b) Accounting Statements. The Accounting Statement was approved and signed. The Chairman introduced the new RFO Mr Kevin Puddephatt. It was agreed to authorise the new RFO to access the bank account. It was agreed to appoint Karen Treacher as internal auditor again this year.
16. Planning: to consider and comment on planning applications circulated. Appeal notice Kenfield Farm 254 Main Road app/V2635/W/17/3175614 for residential development. Cllr Smith took no part in the discussion. No further observations.18/00754/F office, Meadow View, Black Horse Road. Support
17. To consider a second SAM2 sign: Cllr Pell. It was agreed clerk would get quotes for SAM2 with and without data recorder and agenda for June meeting. Cllr Pell would let Cllr Mallett have the data recorder from the existing SAM2.
18. To receive updates from committees: CCP working party. Members reported that their recent meetings had been for organising the fun day. They would apply for any licences needed for the event. There had been a successful Quiz night.
19. To receive updates from outside bodies: Memorial Hall it was reported that new lights were

to be fitted in the toilets.

20. To receive items for the next agenda June 7th . There were none

21. To resolve on whether the Council should move into closed session for the discussion of the following agenda items on the grounds of confidentiality (details of discussion not for publication by virtue of section 100 (a) para 4 of the Local Government Act 1972) agreed

This part of the meeting closed at 9.15pm