

**Clenchwarton Parish Council**  
**Annual Parish Council Meeting**  
**May 16<sup>th</sup> 2019**  
**Memorial Hall**  
**7pm**

Jenny Rowe, clerk 01553 773254 [clerkclenchwarton@btconnect.com](mailto:clerkclenchwarton@btconnect.com)

9/5/2019

Agenda

All Councillors are summoned to attend at 6.45 to sign the Declaration of Acceptance to Office

Meeting will start at 7pm

1. Election of Chairman
2. To accept apologies for absence
3. To receive any declaration of interest in items on the agenda and any application for dispensation
4. Election of Vice Chairman
5. To receive the minutes of the meeting held 7<sup>th</sup> March 2019 as a true record
6. To resolve on the election of members to the Finance committee. Election of members to the Personnel committee. Election of members to the Community Centre committee. Election of members to New Cemetery working party. To resolve to allow a member to issue work orders, instruction and direction to the groundsman. Election of members to outside bodies: Memorial Hall Committee
7. Clerks report
8. To receive reports from County and Borough Councillors
9. Open Forum: fifteen minutes during which time residents may speak
10. RFO to report on the Annual Governance Statement: to resolve to approve the Annual Governance Statement
11. Finance: a) to approve the monthly payments, including the April payments, finance reports and invoices circulated by the RFO b) To resolve on new bank signatories c) To consider an extra grass cut and resolve appropriately d) To review and agree the Councils insurance. e) To appoint an internal auditor.
12. RFO to report on the Accounting Statements: to resolve to approve the Accounting Statement
13. To resolve on a request from SCOPE to place a clothes bank in the village
14. Planning: to consider and comment on planning applications circulated. To resolve on whether to make any further observations on the Local Plan.
15. To receive updates from committees: Community Centre Committee
16. To receive updates from outside bodies: Memorial Hall
17. To receive items for the next agenda 6<sup>th</sup> June which will follow the Parish Assembly